



CAFÉ HEIDE EVENT FORM

Please complete & return once you have read and agree to the Terms & Conditions

Date of booking: _____ Start time: _____ Finish time: _____

Your name: _____

Company/Organisation: _____ Mobile _____

Email: _____

Number of guests: _____ Occasion: _____

Location _____

Final Numbers Required 14 Days Prior To Event

MENU SELECTIONS Tick selections

Canapés

- 4 Piece \$39.00pp
- 6 Piece \$58.00pp
- 8 Piece \$78.00pp
- Grazing \$22.50pp

Set Menu 1

- 3Course Adult \$75.00pp
- 3 course Child \$30.00pp

Set Menu 2

- 3Course Adult \$85.00pp
- 3 course Child \$40.00pp

Set Menu 3

- 3Course Adult \$95.00pp
- 3 course Child \$50.00pp

BEVERAGE SELECTIONS Tick Selections

Beverage Pack 1

- \$55pp – 3.5 hours
- \$15pp per hour each hour after

Beverage Pack 2

- \$65pp – 3.5 hours
- \$15pp per hour each hour after

Beverage on consumption

- Bar tab to the value of \$

Your booking is not confirmed until a deposit of \$1000 is paid by EFT (only) and the confirmation form is returned completed.

The deposit will be forfeited and 100% of the total estimated function charge will be charged should you cancel your booking less than 7 days prior to the event or fail to turn up.

Final numbers are required 30 working days prior to the event. Please note that final numbers will form the basis for final charging.

Covid-19 Restrictions

1(a). If Covid-19 restrictions imposed by the government do not allow the event to proceed, the event will be postponed to another date agreed between the parties.

1(b). The deposit and all other payments made will be carried forward to the new date without any deduction or penalty.

30 days prior to the booking your deposit of \$1000 will be held and all other payments made will be refunded.

If final numbers fall below the guaranteed minimum number of guest's charges will be based on the guaranteed minimum number of guests outlined in the booking form.

The agreed minimum food and beverage spend to hire Café Heide exclusively (6.00pm – 11.00pm) on the 1st February 2021 is; \$8,000 (AUS)

I have read and agree to the terms and conditions outlined above by Café Heide.

Signed _____ Date _____

Our events coordinator will be in touch to confirm your final details and plan your event together with you.

Should you have any questions, Please do not hesitate to contact us on 03 88505915